



RULES FOR THE "THEORY 2023/24" COMPETITION COMBINED WITH "ARCHITECTURE WRITING WORKSHOP" OF STEFAN KURYŁOWICZ FOUNDATION

§ 1. General provisions

1. These rules (hereinafter the **Rules**) have been adopted by the Stefan Kuryłowicz Foundation and define the goal, subject, procedure and the terms and conditions of the **eleventh edition** of the Theory Competition for the best written work from the field of architectural theory and urban planning, addressing the relationship between architecture and culture (hereinafter the **Competition**).
2. The organizer of the Competition is the Stefan Kuryłowicz Foundation, with its registered office in Warsaw (03-908 Warsaw), ul. Berezyńska 25, which is listed in the register of associations, other community and professional organizations, foundations and independent public healthcare establishments, and also in the commercial register of the National Court Register maintained by the Warsaw District Court, 12th Commercial Division of the National Court Register, under the No. KRS 0000420582 (hereinafter the **Foundation**).
3. The Competition is governed by the laws of Poland.
4. The Competition is conducted in Polish and in English. Documents submitted for the Competition should be written in Polish or in English.

§ 2. Means of Communicating with Participants

1. The Rules and all information provided by the Foundation related to the Competition are available on the Foundation's website www.fundacja-sk.pl.
2. Correspondence with Participants is conducted in Polish or in English.
3. Subject to the other provisions of the Rules, all correspondence related to the Competition (including, in particular, requests, questions, information, notifications) shall be conducted by e-mail.
4. Upon the request of the sender, the recipient of electronic correspondence shall immediately confirm its receipt.
5. All electronic correspondence related to the Competition should be sent to the e-mail address teoria@fundacja-sk.pl. No electronic correspondence related to the Competition that is sent to a different e-mail address shall be considered by the Foundation.
6. The Foundation is not obliged to respond to each item of correspondence received, particularly if, in the Foundation's opinion, the correspondence is not directly related to the Competition, or is unimportant.
7. Questions should be put to the Foundation by the deadline specified in the Competition Schedule. The Foundation shall not respond to questions submitted after the deadline.
8. The Foundation shall recognize the date of submission of electronic correspondence as the date and time when the message was registered on the Foundation's incoming mail server at the e-mail address specified in par. 5 above.
9. The Foundation shall publicize the answers to significant questions, along with the text of those questions, but without disclosing the source, on the Foundation's website.
10. The Foundation assumes no liability for any irregularities that are not the result of its direct action, in particular disruptions in network communications, transmitted content, individual settings of devices and their configuration, or the settings of operators of networks, through which correspondence is sent.

11. The Foundation is not liable for irregularities arising from a Participant's provision of incorrect personal details during registration, in particular a wrong address.

§ 3. Purpose and Subject of the Competition

1. The purpose of the Competition is to support:
 - 1) the development of the theoretical foundations of architecture,
 - 2) a broad debate about architecture and its influence on culture and the architectural-urban planning order in public space,
 - 3) the culture-creating role of architecture.
2. The subject of the Competition is the selection of the best unpublished theoretical written work from the field of relations between architecture and culture.

§ 4. Competition Structure, Prize, Publication

1. The competition is open and international.
2. The competition is open at all stages.
3. The competition shall be conducted in three stages:
 - 1) Stage I:

During stage I, participants in the Competition submit their text portfolios, including e.g. text parts of their engineering/master's/doctoral theses, together with a motivation letter (max. A4 - 2300 characters with spaces included) in the form of an electronic file submitted via the registration form available on the Foundation's website. From the submitted documents, the Jury shall select up to 12 workshop participants (hereinafter: **Workshop Participants**), who will be qualified for the 2-day, onsite "Architecture Writing Workshop" organized in Kazimierz Dolny on 13-14.04.2024, where under the supervision of a mentor and workshop leaders, after the initial, common literary exercises they will develop a draft text/syllabus on a subject of their choice within the context of the city of their choice.

Participation in the workshop is compulsory and free of charge. The Foundation also provides accommodation for Workshop Participants and meals. Travel is on your own.
 - 2) Stage II:

Workshop Participants can (are not required to) form teams of 2 with new partners in order to write a competition entry. Participants have 2 months after the workshop to write a paper on a pre-agreed topic. The final selection of the winning entry, from among all studies, is made by the Jury of the competition, expanded by a group of workshop leaders, which comprises outstanding architects and journalists.
 - 3) Stage III:

The winner(s) refine the text for the next 2 months. The text, after editing and translation into English, is published as an essay constituting the 11th volume of the publishing series of the Foundation "Architecture of Culture – Culture of Architecture". The Jury together with the tutors are entitled to select papers of for honorable mentions.
4. The Competition shall select a single winning entry from among all submitted entries that meet the conditions described in these Rules, which in the opinion of Jury expanded by a group of workshop leaders, best fulfills the purpose of the Competition.
5. The author (or authors) of the selected entry shall become the winner(s) of the Competition (hereinafter the **winner**) and after concluding an agreement with the Foundation shall receive the Competition prize.
6. The Competition prize is a monetary award in the amount of PLN 3,500 (three thousand, five hundred złoty) net (hereinafter the **Prize**).
7. Additionally, the Foundation shall organise, at its own cost, the preparation and publication of a bilingual (Polish and English) publication of the winning entry, both digitally and in a print edition of 300 copies (hereinafter the **Publication**).
8. The Publication shall be published by the Stefan Kuryłowicz Foundation in the series "Architecture of Culture – Culture of Architecture", and shall include in particular:
 - 1) a commentary or foreword;

- 2) an ISBN;
 - 3) a translation;
 - 4) an edited product in English and Polish;
 - 5) the notation "Publication financed as part of the Theory Competition for the best written work from the area of architectural theory and urban planning addressing the relationship between architecture and culture, organized by the Stefan Kuryłowicz Foundation";
 - 6) information on the Foundation and its patron, Stefan Kuryłowicz;
 - 7) a cover design representing the publication series according to the Foundation's standards.
9. The total gross funds for the Competition designated by the Foundation for the Prize and the Publication shall be about PLN 30,000 (thirty thousand złoty).

§ 5. Schedule

1. The Foundation adopts the following schedule for the Competition:
 - 1) Submission of the portfolios with motivation letters: until 17 March 2024.
 - 2) Asking questions: until 10 March 2024.
 - 3) Publication of FAQs: 12 March 2024.
 - 4) Evaluation of the portfolios and motivation letters: 18 - 28 March 2024.
 - 5) Announcement of qualification results for Stage I of the Competition (workshops): 29 March 2024.
 - 6) Architecture writing workshop in Kazimierz Dolny: 13-14 April 2024.
 - 7) Submission of original texts, after workshop training, for competition evaluation - stage II: until 17 June 2024.
 - 8) Announcement of prize-winners and honorable mentions - Stage III: until 8 July 2024.
 - 9) Concluding the agreement with the winner(s): until 15 July 2024.
 - 10) Refinement of the text of the winner(s) (in collaboration with the Jury, at the authors' discretion): until 5 August 2024.
 - 11) Submission of the final paper by the winner(s)/team: until 15 August 2024.
 - 12) Editorial development, translation: 15 August 2024 - 15 September 2024.
 - 13) Development of the publication: 15 September 2024 - 15 October 2024.
 - 14) Publication of the Publication: around 15 October 2024.
2. The schedule is subject to change at any time by a unilateral decision of the Foundation. A change in the schedule does not constitute a change in the Rules.

§ 6. The Competition Jury

1. The jury comprises up to seven members appointed by the Foundation's Council.
2. The Jury is assisted by a Competition Secretary, selected by the Foundation's Council. The Competition Secretary is responsible for verifying the compliance of the submitted competition entries with the requirements specified in the Rules, and participates in meetings of the Jury, but without voting rights during the evaluation of competition entries.
3. Employees or associates of the Foundation may be appointed to the Jury, as well as other persons, including external experts.
4. The composition of the Jury shall be announced on the Foundation's website.
5. The composition of the Jury may be changed by a decision of the Foundation's Council at any time. The Foundation shall announce any change on its website.
6. A change in the Jury's composition does not constitute an amendment to the Rules.
7. The Jury's members are bound to maintain the confidentiality of information obtained in the course of the Jury's work.
8. The Jury is responsible for the proper conduct of the Competition and for compliance with the provisions of these Rules.
9. The tasks of the Jury include, in particular:
 - 1) evaluating the submitted competition entries

- 2) preparing a report on the choice of the winning competition entry and the grounds for the decision;
10. The Competition Jury's decisions are taken by a simple majority of votes, and in the event of a draw, the chairperson of the Competition Jury shall have the deciding vote.
11. The Competition Jury shall select the method, procedures and evaluation of the competition entries on the basis of the criteria described in § 9 of these Rules.

§ 7. Conditions of Participation in the Competition

1. The Competition is open to:
 - 1) individual participants, i.e.:

natural persons with full capacity to perform legal acts (whether registered as sole proprietors or not), up to 40 years of age, who are graduates of first-level degree studies in architecture (Polish Standard Classification of Occupations - PSCO 216101) at any institution of higher education in the Republic of Poland or abroad,
 - 2) max. two-person teams, i.e.

teams comprising two natural persons with full capacity to perform legal acts (whether registered as sole proprietors or not), up to 40 years of age, who are graduates of first-level degree studies at any institution of higher education in the Republic of Poland or abroad, of which at least one should be a graduate of architecture studies (PSCO 216101);

the "Architecture Writing Workshop" is only open to graduate students of architecture (PSCO 216101);

Workshop Participants can also form teams of 2 with new partners in order to write a competition entry, referred to in these Rules as "**Participants**".
2. The provisions of the Rules concerning an individual Participant apply as appropriate to a team Participant. For the purposes of the Competition, one Participant is deemed all team members together. Team members are jointly and severally liable for their obligations.
3. A natural person who participates in the Competition as an individual Participant may not simultaneously be a member of a team that is also a Participant in the Competition.
4. A natural person may be a member of only one team that is a Participant of the Competition.
5. Any Participant may take part in the Competition who:
 - 1) registers by the deadline specified in the Rules via registration form available on the Foundation's website
 - 2) obliges that if their entry wins the Competition, they shall sign an agreement with the Foundation, the essential terms and conditions of which constitute Annex 1 to the Rules, within 7 days of the date of announcement of the Competition results.
6. Registrations after the deadline shall not be considered.
7. Registration shall be made through the completion and submission of the entry form, available on the Foundation's website at: www.fundacja-sk.pl together with annexes – text portfolio, including also e.g. text parts of their engineering/master's/doctoral theses, together with a motivation letter (max. A4 - 2300 characters with spaces) in the form of an electronic file.
8. During registration, a Participant must submit statements that they:
 - 1) accept the Rules,
 - 2) consent to the processing by the Foundation of the personal data provided, for purposes connected with the Competition (organizing and conducting the Competition and announcing its results).
9. The registration and submission of annexes, portfolios with a motivation letter shall constitute the Participant's submission of the certifications described in paragraph 8 below and the acceptance by the Participant of the obligations described in paragraph 5 point 2 above.
10. The Participant may be represented in the Competition by a proxy, on the basis of a power of attorney, which must be granted in writing to be valid, a specimen of which constitutes Annex 2 to the Rules.

§ 8. Competition entries after the workshop training

1. The competition entry constitutes a text on the subject of the relationship between architecture and culture with the following characteristics:
 - 1) size: min. 40,000 characters, including spaces, max. 80,000 characters, including spaces;

- 2) containing illustrations covering not less than one-third and not more than a half of the volume of the work and to which the Participant holds the authors' rights;
 - 3) language: Polish or English;
 - 4) file format: pdf;
 - 5) bearing the title providing the name(s) of the author(s)
2. When submitting a competition entry, the Participant is required to certify that:
 - 1) the competition entry submitted by the Participant is their work and they have full authors' rights to this entry;
 - 2) the competition entry has not been published in any way as of the day of its submission to the Competition.
 3. Each Participant may submit only one competition entry.
 4. Competition entries cannot be amended after they are submitted.
 5. Competition entries that do not meet the conditions of these Rules shall not be evaluated and shall be rejected by the Jury.

§ 9. Evaluation criteria and Competition procedure

1. The submitted competition entries shall be evaluated according to the following criteria:
 - 1) the connection between the competition entry and the Competition subject;
 - 2) the knowledge level of the competition entry;
 - 3) the perceptiveness and originality of the observations and their significance for underlining the culture-creating role of architecture;
 - 4) documentation of sources;
 - 5) the cohesion and clarity of the message.
2. The Jury selects a single winning competition entry.
3. The Jury is entitled to refrain from selecting a winning competition entry if it does not deem any of them as worthy of this choice.
4. The Competition ends with the announcement of its results on the Foundation's website.

§ 10. The Prize

1. A condition for granting the Prize is the signing of an agreement with the Foundation by the winner, in writing, in which the essential provisions constitute Annex No. 1 to the Rules. The winner must conclude the agreement.
2. The Prize shall be paid out to the winner no later than 14 days from the date of conclusion of the agreement in writing, by a wire transfer to the winner's bank account designated in the agreement.
3. If the Prize is received by a team Participant, the agreement shall be concluded with all members of the team, who may be represented by a proxy (including one who is also a member of the team), on the basis of a power of an attorney that must be granted in writing to be valid, a specimen of which is attached as Annex No. 2 to the Rules.
4. A Participant that is a two-person team is treated as a single winner. The amount of the Prize is granted to the entire team and may be transferred, in accordance with the team's wish, either to a single member of the team, or to both of its members in the proportions specified by the team. If the team members fail to reach agreement in this respect, the Foundation shall make the decision.
5. Separately from the Prize, the Jury may also specify up to three other competition entries to receive honorary commendations in the Competition, as well as award special prizes.

§ 11. Authors' rights

1. The Participant hereby represents and warrants that they are the sole and exclusive creator of the competition entry, and that only they possess all authors' rights to the competition entry, both in whole and in part, and the competition entry shall be unencumbered by any claims or rights of third parties.
2. Upon the submission of the competition entry, the Participant grants to the Foundation, without additional compensation, a license to this competition entry, in whole or in part (in particular to the text and all drawings or illustrations, as well as data, plans, specifications, designs, ideas and concepts), worldwide, for a period of 5

years (and after this term, the license is automatically extended for an indefinite term without the need for any statement in this regard), for the following fields of use:

- 1) in the area of recording and reproducing: recording and producing copies using any technique, in particular printing, reprography and digital technology, including registration in computer memory and in multimedia networks, and recording on all known digital storage media,
- 2) in the area of dissemination: public exhibition, projection, reproduction, and broadcasting and re-broadcasting, as well as making competition entries publicly available, in such a way that everyone may have access to them at a time and place of their choice, in particular on the Foundation's websites; this license shall be granted to the Foundation:
 - exclusively from the moment of its granting until the day the Competition results are announced;
 - non-exclusively from the day the Competition results are announced to the expiration of the validity of the license.
3. Upon the selection of their competition entry as the winning one, the winner transfers to the Foundation, on an exclusive basis and without additional compensation, the authors' economic rights to the competition entry, together with the exclusive right to execute the derivative rights and permission to execute the derivative rights, in whole or in part (in particular, to the text and all drawings or illustrations, as well as data, plans, specifications, designs, ideas and concepts), worldwide, in perpetuity, in the following fields of use:
 - 1) in the area of recording and reproducing: recording and producing copies using any technique, in particular, printing, reprography and digital technology, including registering in computer memory and in multimedia networks and recording on all known digital storage media;
 - 2) in the area of trade in the original or in copies on which the competition entries have been recorded: offering for sale, hiring, lending copies;
 - 3) in the area of dissemination: public exhibition, projection, reproduction, broadcasting and re-broadcasting, as well as making competition entries publicly available, in such a way that anyone may have access to them at the time and place of their choice, in particular on the Foundation's website.

Together with the transfer of the authors' economic rights in accordance with this paragraph, the license to the winning competition entry that the winner grants to the Foundation, in accordance with paragraph 2 above, ceases to be binding.

4. Together with the submission of the competition entry, each Participant grants to the Foundation permission for the exclusive exercise of individual authors' rights to the competition entry in whole or in part, in the area of their first publication, and undertakes not to exercise this right until either its first publication in whole by the Foundation (in the case of the winner) or the time of the announcement of the Competition results (in the case of the remaining Participants). In particular, only the Foundation is entitled to communicate (publish) the whole or parts of the competition entry if it is selected as the winner in the Competition, in any of the fields of use mentioned in paragraph 3, in any way and in any form, until the day of their full publication in the form of the Publication by the Foundation in accordance with the Rules.
5. The Participant irrevocably consents to the Foundation's use of their name, surname, image and biographical data in connection with providing information about the Competition and the operations of the Foundation.
6. The Foundation shall transfer to the winner 10 original copies of the Publication in paper (printed) form.
7. The Foundation shall grant to the winner, upon the introduction into trade of the Publication, a non-exclusive license to the Work, in whole and in part, worldwide, in perpetuity, in the following fields of use:
 - 1) in the area of recording and reproducing: recording and producing copies using digital technology, including recording in computer memory and multimedia networks and recording on all known digital storage media;
 - 2) in the area of dissemination: public exhibition, projection, reproduction, broadcasting and re-broadcasting, as well as making publicly available the Work in such a way that anyone may have access to it at the time and place of their choice, in particular on the Foundation's website.

§ 12. Final provisions

1. The Foundation reserves the right to end the Competition without selecting a winning competition entry, and the right to cancel the Competition at any time, including after its conclusion (i.e. after the announcement of the Competition results).

2. The Foundation assumes no liability if for any reason the Publication is not published.
3. Participants are not entitled to any claims against the Foundation for their participation in the Competition.
4. The Participant shall bear all costs related to the preparation and submission of the competition entry.
5. When registering, the Participant certifies that they have familiarized themselves with the Rules and the annexes to the Rules and that they accept the terms and conditions of these Rules.
6. The Rules may be changed at any time, including during the Competition, by a unilateral decision of the Foundation. All changes to the Rules shall be announced immediately by the Foundation on its website, and are binding on the Participants from the day of their announcement, unless the amended Rules state otherwise.
7. The Rules take effect on 3 November 2023 and shall be announced on the Foundation's website.

Annexes:

Annex No. 1: Significant terms and conditions of the agreement.

Annex No. 2: Power of attorney form.